



**UNIVERSITY OF  
CAMBRIDGE**

## GIFT AID DECLARATION

**University Department or Institution**

**to whom payment is made:** \_\_\_\_\_

(Inland Revenue Ref No X6296)

**Donor Information:**

Title: \_\_\_\_\_ Forenames: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

I am a UK taxpayer. I would like the University of Cambridge to treat all donations I make from the date of this declaration as Gift Aid donations until I notify you otherwise.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Notes

1. Your declaration covers donations you may make in the future. Please notify the relevant University department if you change your name or address while the declaration is still in force.  
- You can cancel the declaration at any time by notifying the relevant University department – it will then not apply to donations you make on or after the date of cancellation or such later date as you specify.
2. You must have paid an amount of income tax and/or capital gains tax at least equal to the tax that the University of Cambridge reclaims on your donations in the tax year.
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the University of Cambridge reclaims, you can cancel your declaration (see note 1).
4. If you are unsure whether your donations qualify for Gift Aid tax relief, please ask your local tax office for leaflet IR113 *Gift Aid*.

Please return the completed form to the University department in receipt of your donation(s).